



Jovis Cafe Application Form

Before proceeding, please ensure that you can commit to this job for **at least 6 months**

Position Applied for: Part-Time / Full Time (Please specify: _____)

Name (as in NRIC or Passport): _____ Gender: F / M	Please attach a recent photograph of yourself
Date of Birth (DD/MM/YY): _____	
Address: _____	
Postal Code: _____ Contact No: _____	
Citizenship: Singaporean / Permanent Resident	

Education

Name of Institution	From (MM/YY)	To (MM/YY)	Highest Qualification

Employment History

Company	Position	From (MM/YY)	To (MM/YY)	Reason of Leaving

Do you have a valid* Food and Beverage Safety and Hygiene Certificate? Y / N

**obtained less than 5 years ago*

Orientation & Training

Upon submitting this form, shortlisted candidates will be notified via Whatsapp for on-site orientation and on-the-job training.

Part-Time Shifts

for part-time applicants only

- Shifts are typically from **12pm-5pm or 5pm-9pm**; hours can be discussed and adjusted if necessary.
- All part-timers are required to be available for **at least 2 weekend (Fri/Sat/Sun) shifts** a month.

Please indicate shifts* that you are available to work in the month of your application:

MON	TUE	WED	THURS	FRI	SAT	SUN

**shifts will be revised monthly*

Other Notes:

I confirm that I am available to work during the hours indicated above in the month of my application:	Y / N
I agree to always notify staff as soon as possible when I cannot show up at my allocated shift & seek a replacement in the staff group chat:	Y / N

Declaration

for all applicants

- (1) I hereby declare that all particulars given herein are true and correct and I have not wilfully suppressed any material fact.
- (2) I hereby give consent to the collection, use and disclosure of my personal data to the company for the purpose of the processing and administration relating to this job application.

Signature of Applicant

Date